

# HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

## COMMISSIONERS

Position 1: L. David Hanower

Position 2: Karl V. D'Ambrosio, Secretary

Position 3: John B. Harris, President

## Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, October 3, 2025; 11:30 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: Karl D'Ambrosio, Secretary  
Dave Hanower

### IN ATTENDANCE

Paul Konrady, District Administrator

Nate Burkemoore, The Highlands Utility Operator

Commissioner D'Ambrosio declared a quorum and called this Special Public Meeting to order at 11:36 a.m.

After discussion, the Commissioners unanimously agreed to approve Change Order No. 1 to the Water Service Facilities Upgrade Construction Contract with Tumya Plumbing in the form attached hereto.

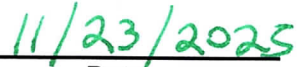
After discussion, the Commissioners unanimously agreed to approve the Seattle Tree Care Tree Pruning Agreement involving the big-leaf maple along the Lot 57 street frontage.

At 11:42 a.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator

Meeting Minutes as Approved by the Board of Commissioners:

  
Karl V. D'Ambrosio, Secretary

  
Date

## CHANGE ORDER

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**PROJECT:** Highlands Utility District  
Water Service Facilities  
Upgrades  
**Change Order No.** 1  
**Date:** Oct. 1, 2025

**TO (Contractor):** Tumya Plumbing  
Contractor, LLC  
P.O. Box 12896  
Olympia, WA 98508-2896  
**Contract Date:** July 3, 2025  
**Completion Date:** Dec. 35, 2027

**You are hereby directed to make the following changes in this Contract:**

**Add** the following to the Schedule of Values:

	<u>Quantity</u>	<u>Unit</u>	<u>Amount</u>
<b>Force Account Work</b>			
• Payment Application No. 1	1	LS	\$ 15,900.00
<b>TOTAL Change Order</b>			<b>\$ 15,900.00</b>

The Price for this Change Order work is based upon the completion of the work described as follows:

**Work as detailed within Payment Application No 1** includes all the labor, equipment, and material expenses for the additional work associated with the installation of the upgraded water service facilities for Lots 5, 14, 16, 20, 21, 57, 58, 161, 162, 167 School, 167 Irrigation, and 167 Pool.

**The Contract Sum will be Increased by this Change Order:** **\$ 15,900.00**

**The Substantial Completion Date has not changed.**

Not valid until signed by Owner or Owner's authorized representative. Signature of Contractor indicates their agreement herewith, including any adjustments in the Contract Sum or Contract Time.

**Owner Authorization:**  
Highlands Utility District.

**Contractor Acceptance:**  
Tumya Plumbing Contractors, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_