

HIGHLANDS SEWER DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

COMMISSIONERS

Position 1: L. David Hanower

Position 2: Karl V. D'Ambrosio, Secretary

Position 3: John B. Harris, President

Highlands Sewer District Meeting Minutes

Meeting Date / Time: Wednesday, July 26, 2023; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: John Harris, President
Karl D'Ambrosio, Secretary
Dave Hanower

IN ATTENDANCE

Paul Konrady, District Administrator
Lee Marchisio, Foster Garvey
Benjamin Keith, BenTech, via Zoom
Don Leitz, The Highlands Treasurer

Commissioner Harris called the meeting to order at 10:00 a.m. Minutes of the June 14, 2023 meeting were unanimously approved.

After discussion, the Commissioners unanimously approved Resolution No. 2023.07 as amended, adopting and ratifying the Comprehensive Water System Plan.

After discussion, the Commissioners unanimously agreed to proceed with the computer server improvements as described in BenTech's June 26, 2023 proposal.

Commissioners requested that Paul Konrady organize an in-person field trial to demonstrate the deployment of the 100 kw emergency back-up generator. The Commissioners also agreed to postpone further work on the emergency back-up generator power study for Lift Station 2 and to re-visit the topic in two years.

Paul Konrady informed the Commissioners that the transfer of the domestic water system was completed on July 1, 2023, and updated on subsequent system operations. After discussion, the Commissioners directed Paul Konrady to officially request that Nate Burkemoore be formally designated as Lead Operator under the Utility Services Agreement.

After discussion, the Commissioners, by a majority vote, approved Resolution No. 2023.08, changing the District's name to the Highlands Utility District, and authorizing and directing Paul Konrady to apply for formal approval of the name change with the Metropolitan King County Council.

After discussion, the Commissioners directed Lee Marchisio to reply to Brian Lawler's letter of July 10, 2023 regarding the proposed Lot 35 Diversion Agreement.

After discussion, the Commissioners agreed to revise the District's meeting schedule to the second Wednesday of every second month, with the next meeting to be held September 13, 2023.

Paul Konrady updated the Commissioners on several items, including:

- Potential water system projects, including the installation of a new master meter at Pump Station A and chlorine residual sampling equipment.
- On-going work relating to the potential relinquishment of sewer system easements.
- Enhancing procedures for use of the District's credit card.

At 12:10 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator

Meeting Minutes as Approved by the Board of Commissioners:


Karl V. D'Ambrosio, Secretary

9/13/2023
Date