

HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

COMMISSIONERS

Position 1: L. David Hanower
Position 2: Karl V. D'Ambrosio, Secretary
Position 3: John B. Harris, President

Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, November 12, 2025; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: John Harris, President
Karl D'Ambrosio, Secretary
Dave Hanower

IN ATTENDANCE

Paul Konrady, District Administrator
Nate Burkemoore, The Highlands Utility Operator
Scott Hilton, The Highlands President
Ron Roberts, The Highlands resident, Lot 45

Commissioner Harris declared a quorum and called the meeting to order at 10:00 a.m. Minutes of September 10, 2025, and October 3, 2025, meetings were unanimously approved as amended. Commissioners acknowledged the receipt of the 3rd Quarter 2025 Budget vs. Actual report previously submitted to the Commissioners.

Commissioners discussed with Ron Roberts the District's plans to upgrade the water servicing facilities for Lots 45 and 47.

Paul Konrady led a review and discussion of the draft 2026 Operating Budget. The final budget will be presented for approval at the January 2026 public meeting.

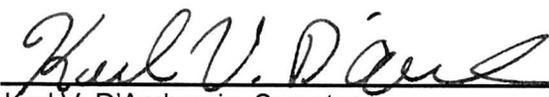
Paul Konrady provided an update and 'lessons learned' discussion on the upgraded water service facilities installed in 2025 and discussed the upgrades planned for 2026.

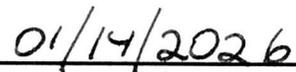
Commissioner D'Ambrosio provided an update on the Risk Assessment work underway. Paul Konrady reported that: progress is being made in the administrative procedures documentation. Procedures involving vendors, bonds and loans servicing, and Dept. of Health reporting have been drafted. Work is underway with the procedures involving King County Finance. Paul Konrady also reported that there have not been any recent communications regarding the Lot 47 Compliance Agreement, and that communications with the City of Shoreline regarding LS5 maintenance was recently received indicating that the City is planning to rebuild their LS5 in 2030. Paul Konrady reported that the Lot 148 and 153 PRPS modernization projects are expected to be completed by the end of the year.

At 1:00 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator

Meeting Minutes as Approved by the Board of Commissioners:


Karl V. D'Ambrosio, Secretary


Date