

HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

COMMISSIONERS

Position 1: L. David Hanower

Position 2: Karl V. D'Ambrosio, Secretary

Position 3: John B. Harris, President

Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, November 8, 2023; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting

COMMISSIONERS

Attendees:

John Harris, President

Karl D'Ambrosio, Secretary

Dave Hanower

IN ATTENDANCE

Paul Konrady, District Administrator

Lee Marchisio, Foster Garvey, via Zoom

Mary Bingham, The Highlands General Manager

John Pryor, Highlands Member, Lot 47 property owner

Commissioner Harris called the meeting to order at 10:00 a.m. Mary Bingham was introduced to Lee Marchisio as The Highlands' new General Manager. Lee Marchisio gave a progress report on the Lot 35 Stormwater Use Agreement and then left the meeting.

Minutes of the October 11, 2023 meeting were unanimously approved.

After discussion the Commissioners unanimously agreed to award the purchase of a Ford F350 pickup to Bickford Ford in accordance with their bid.


After discussion the Commissioners directed District Administrator Konrady to proceed with the procurement and installation of the replacement Master Meter as presented in Evan Henke, PE's report dated October 30, 2023.

Paul Konrady led a discussion on the regulatory authority, permit requirements, and compliance inspections of the District relating to the District's Sanitary Sewer and Storm Water Lateral Compliance Plan instituted by Resolution 2010.01. A discussion ensued regarding pre-application input involving a potential Lot 47 building permit application and coordination with The Highlands Building and Sites Committee.

Paul Konrady led a discussion of the water system studies and projects currently underway. Additional updates were presented including the status of the District's name change, ongoing conversations with The Highlands involving the Utility Services Agreement, an update by the Washington State Department of Health of the District's Water System Operating Permit to "green" status, and the progress on the PRPS modernization. It was noted that operating and capital budgeting will be the primary agenda item for the December public meeting.

At 12:20 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator
Meeting Minutes as Approved by the Board of Commissioners:


Karl V. D'Ambrosio, Secretary 12/13/2023
Date