

HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

COMMISSIONERS

Position 1: L. David Hanower
Position 2: Karl V. D'Ambrosio, Secretary
Position 3: John B. Harris, President

Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, October 11, 2023; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS
Attendees: John Harris, President
Karl D'Ambrosio, Secretary
Dave Hanower
IN ATTENDANCE
Paul Konrady, District Administrator
Lee Marchisio, Foster Garvey, via Zoom
Don Leitz, The Highlands Treasurer

Commissioner Harris called the meeting to order at 10:00 a.m. Minutes of the August 13, 2023 meeting were unanimously approved as amended.

After discussion the Commissioners unanimously agreed to authorize Commissioner Harris to sign the Lot 35 Stormwater Use Agreement in the form presented.

After discussion the Commissioners directed District Administrator Konrady to draw the remaining Cashmere Valley Bank bond funds and to coordinate the draw request documentation with Lee Marchisio.

Commissioner Harris presented the bid package for the procurement of a Ford F350 pickup. The Commissioners authorized Commissioner Harris and District Administrator Konrady to publish the bid package and directly solicit bids from several Ford dealers, with the expectation that an equipment vendor bid recommendation will be ready for the next public meeting.

Paul Konrady led a discussion of the water quality programs currently being used, the schedule of the installation of the continuous chlorine monitoring equipment, the recent servicing and resetting of the District's four pressure reducing valves, an update on the master meter design report, the results of the three check valves field tests, and an update on the PRPS modernization program.

At 12:20 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator
Meeting Minutes as Approved by the Board of Commissioners:


Karl V. D'Ambrosio, Secretary

11/8/2023
Date